

SUPPLIER'S LOGO	Method Statement Template	Unique Identifier:		240-126469599	
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Method statement Title	Full Name (Supplier Representative Details)	Originated by	Reviewed by	Approved by:	
	Designation				
	Contact No				
	Date				
Client		Method Statement version			
Client/Eskom Representative		Date Accepted			
Activity	Detailed Description			Reference Document/ Procedure	Area / Dept./ Discipline
Scope of work as described in the contract/ order/ tender					
Objectives/ Outputs					
Customer Focus - The primary focus of quality management is to meet customer requirements and to strive to exceed customer expectations. How is Customer needs communicated to affected personnel.					
Competent , empowered and engaged people throughout the organization enhance its capability to create value. What are the Human Resources, training and authority required for delivering this SOW?					
Infrastructure : PPE; Tools and equipment required to deliver this SOW.					
Leadership - How is the organization's mission, vision, strategy, policies and processes communicated throughout the organization; What are the shared values of this organisation?					
How are risks that affect outputs of the processes and overall outcomes of the SOW identified and managed?					
What are the action taken for improving efficiency and effectiveness of the business processes?					
Data and Analysis –what data will be collected from this contract and what analysis will be done to use for decision making.					
Relationship Management . For sustained success, organizations manage their					

relationships with interested parties, such as suppliers. Purchasing/Procurement done including supplier selection criteria and monitoring if any.			
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